

## How to print with ezeep using an iPhone or iPad

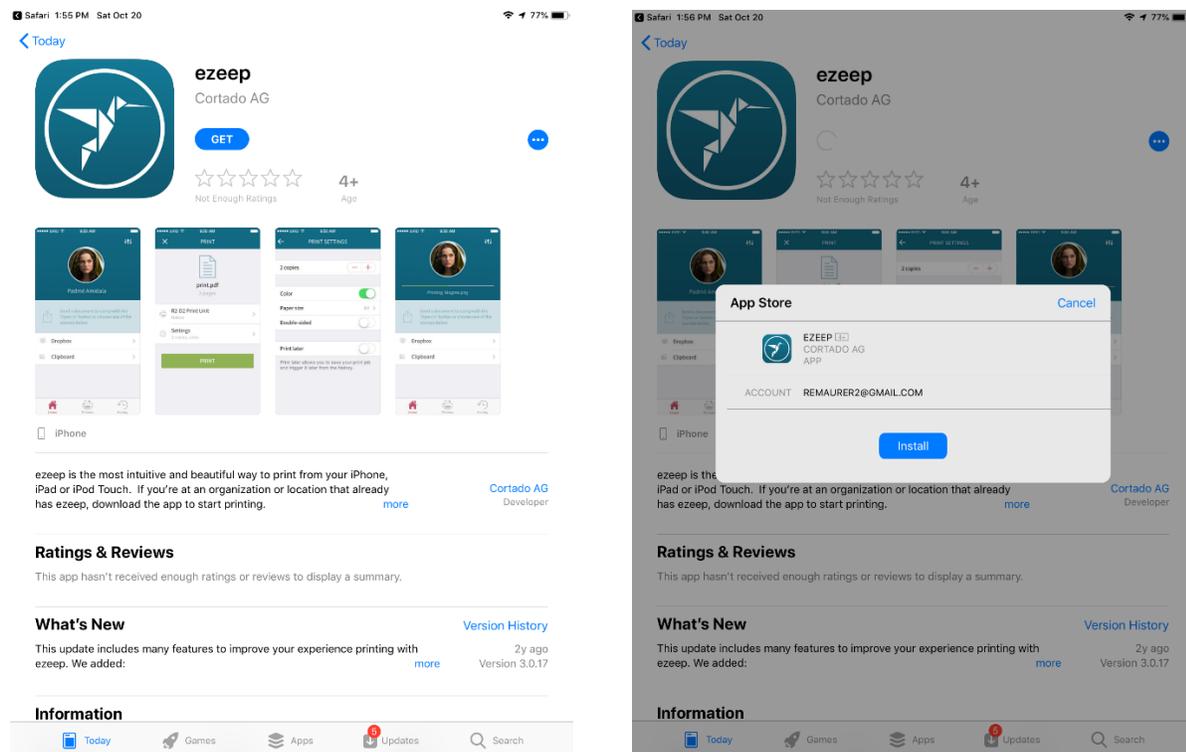
Great news! You have been invited to use ezeep by your organization. The password has been set and you can print using the Web Portal. That's awesome.

Wouldn't it be great if you could just print from your iPhone or iPad? Printing straight from an application to your network printer? Oh wait, **You can** do this with ezeep.

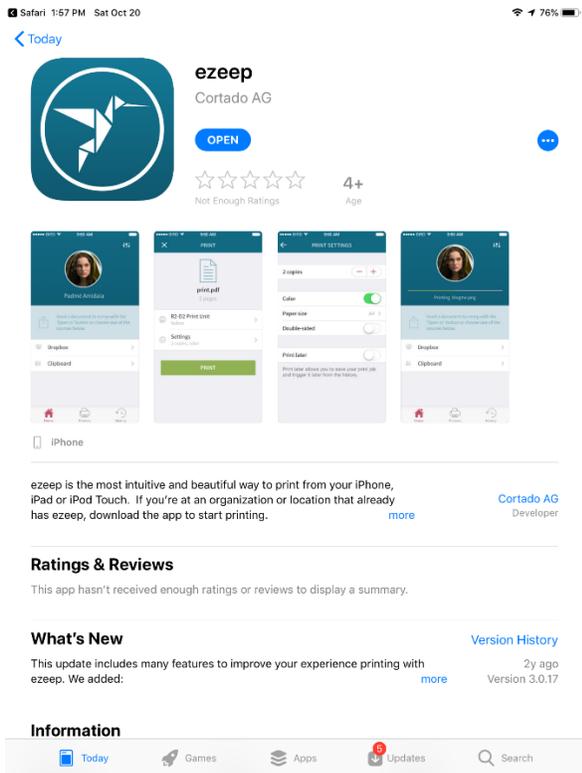
Begin by downloading and installing the ezeep app from the Apple App Store or iTunes:

<https://itunes.apple.com/us/app/ezeep/id493953434>

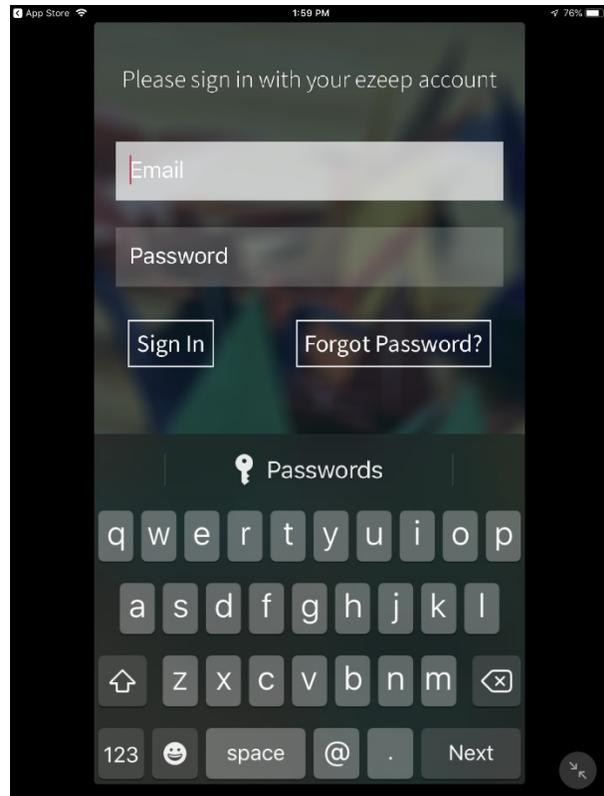
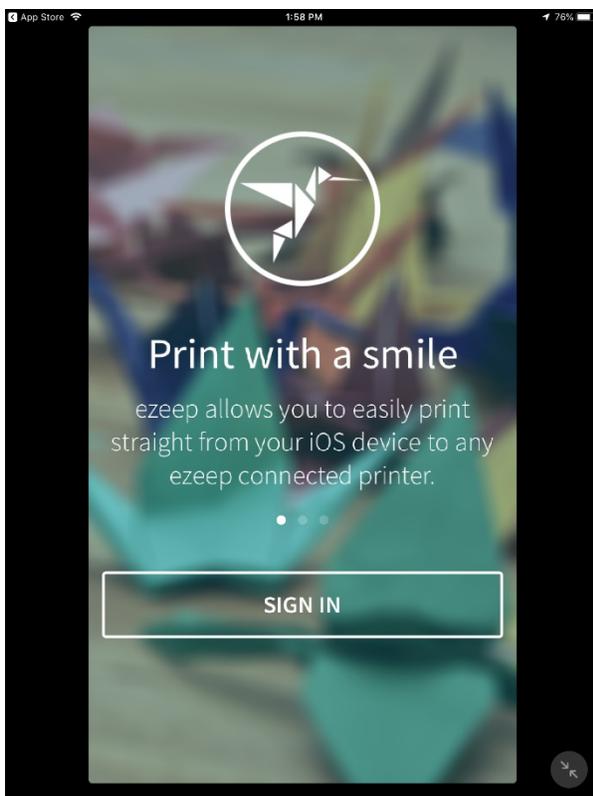
Click on the "Get" button and the "Install" button on the pop up screen.



Then press the "Open" button to launch the app.

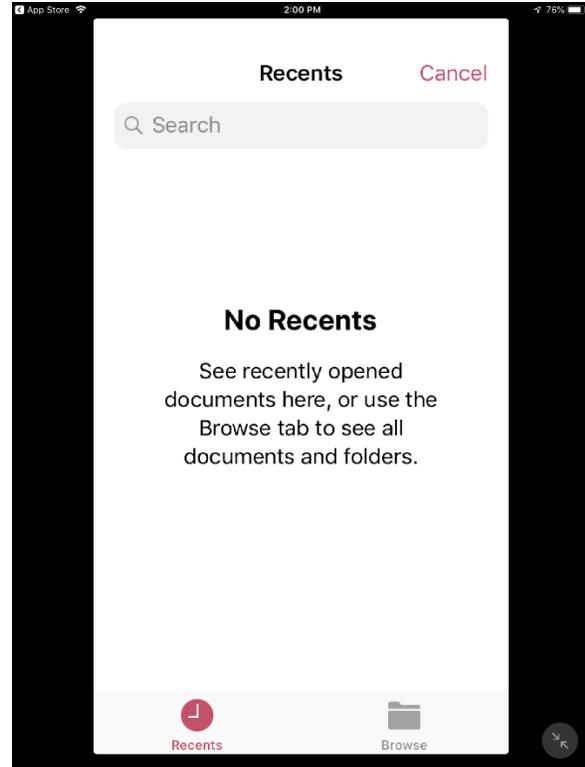
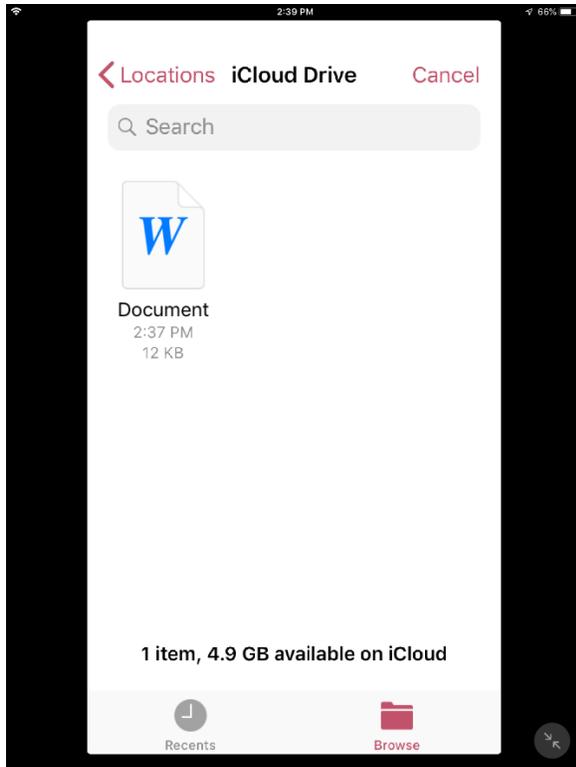


Click the "Sign In" button and enter your ezeep user ID and Password and click on the "Sign In" button.

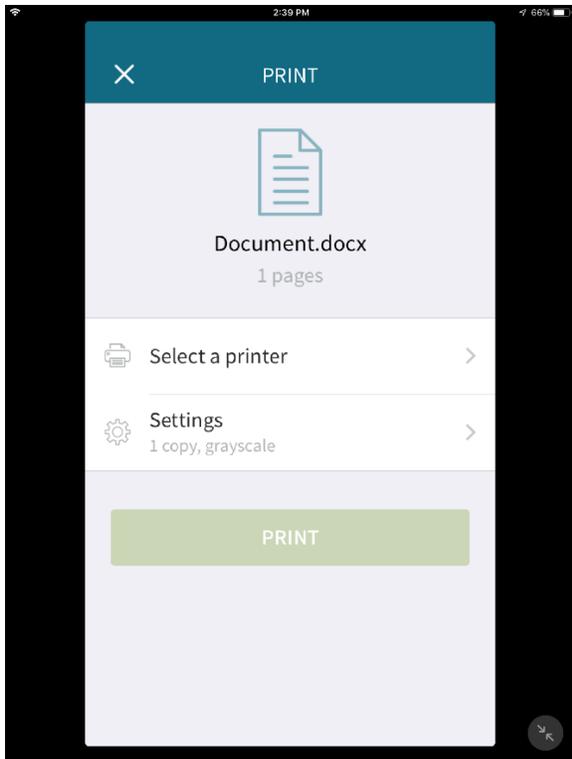


Now it is time to find your document. Click on the button that says “Browse” on it. Find it in your iCloud or other cloud based storage.

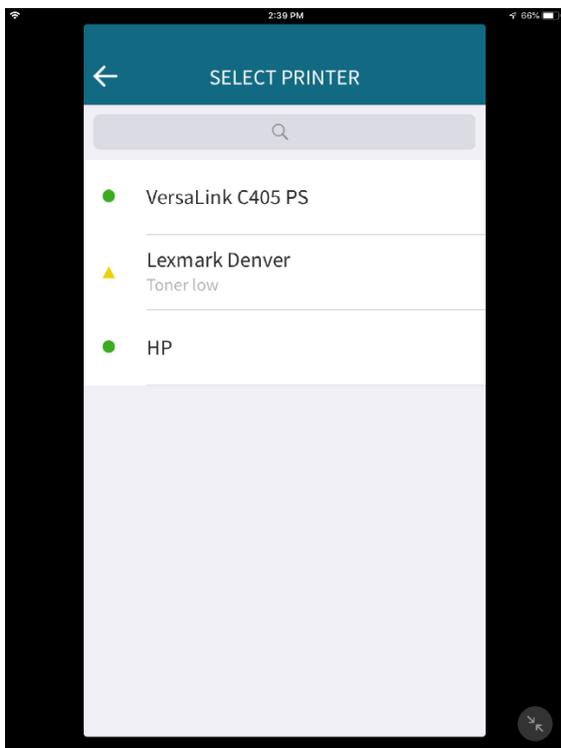
If you have something saved in the clipboard you could print that from here as well.



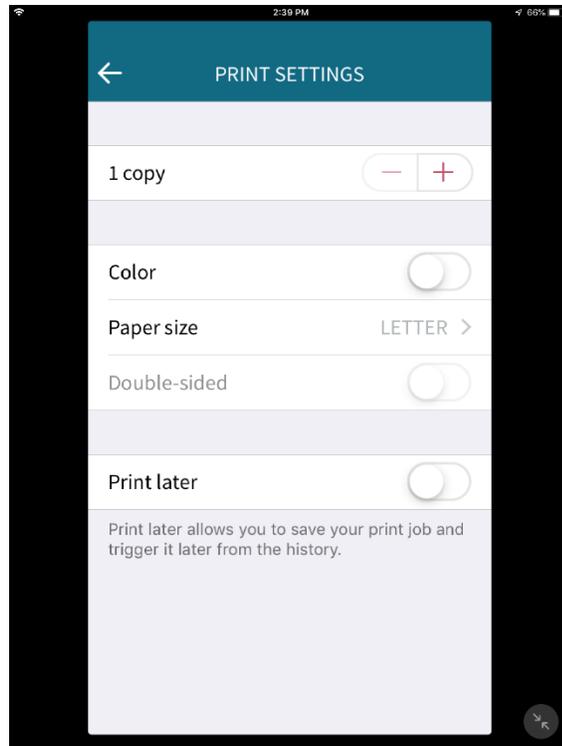
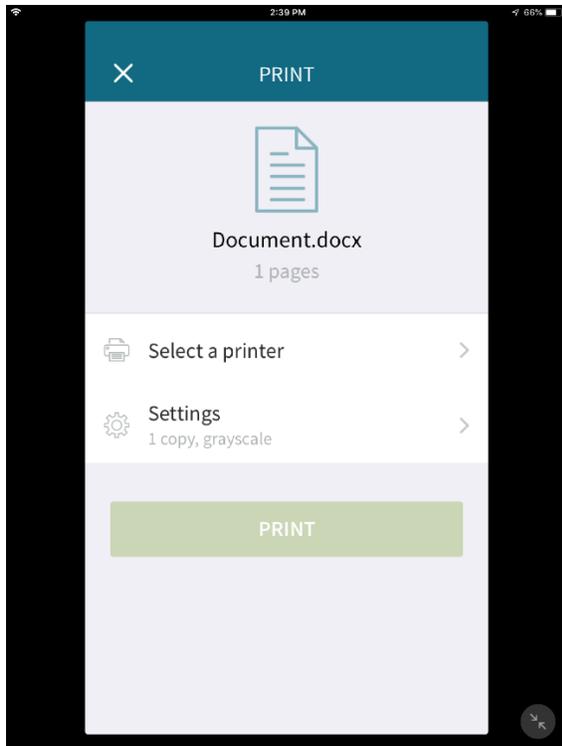
Find your document and select it.



Select the printer that you want to print to.



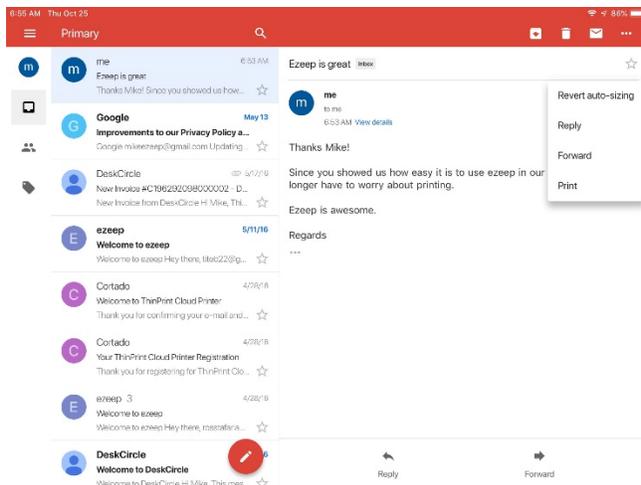
You can click on "Settings" if you'd like to change them. You can pick from how many copies, Print in color or not, paper size, etc. Then Select "Done".



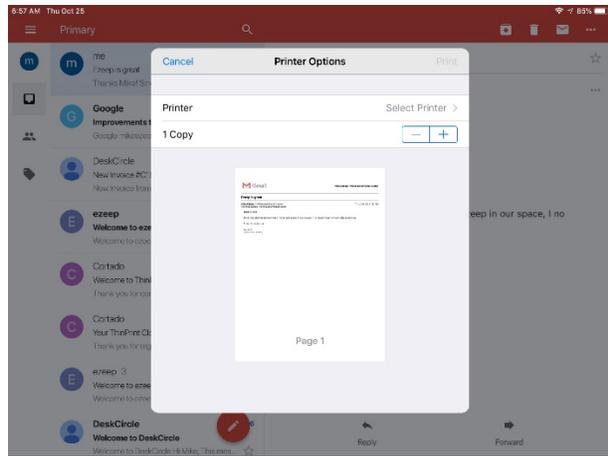
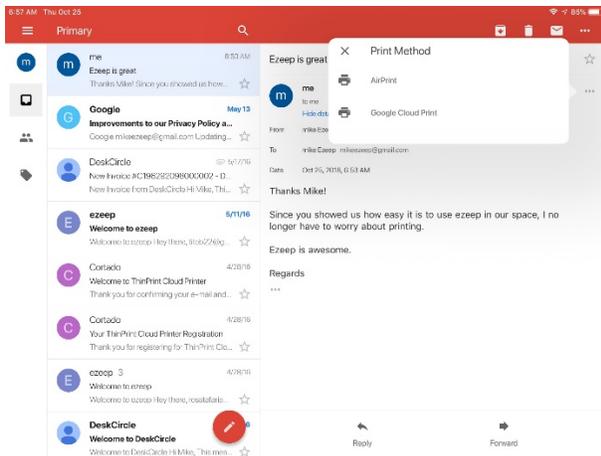
You'll click the back arrow to be back to the screen where you can select the "Print" button.

Go over to the printer and get your print job.

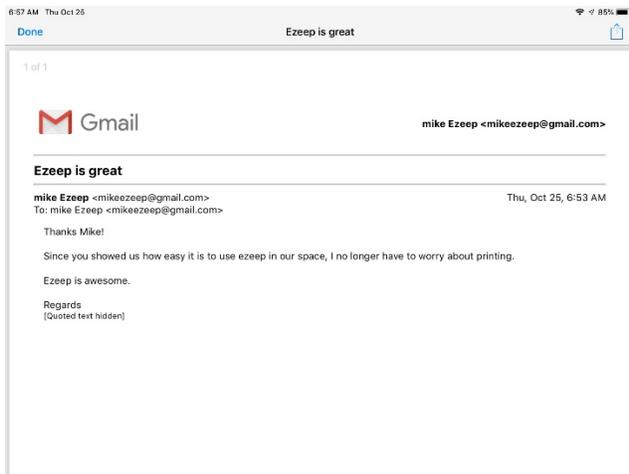
When you are in an app like "Gmail" for example and you are in your email that you'd like to print, select "..." at the top right and then the "Print" option.



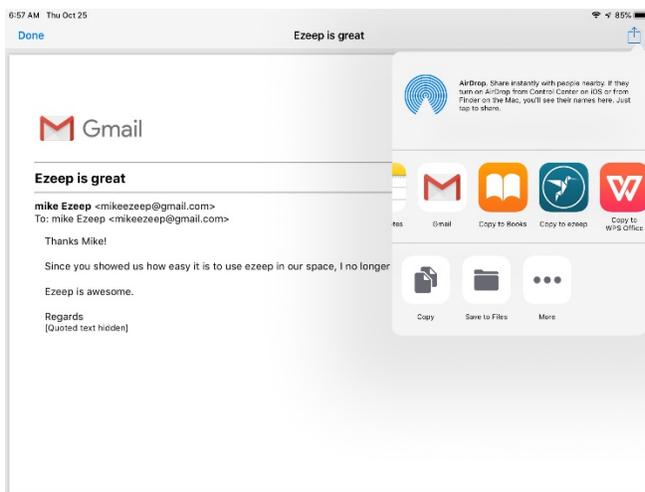
The message that the print preview is being generated and then ask you the "Print Method". Select AirPrint.



When the Printer options screen comes up, Pinch Out on the document

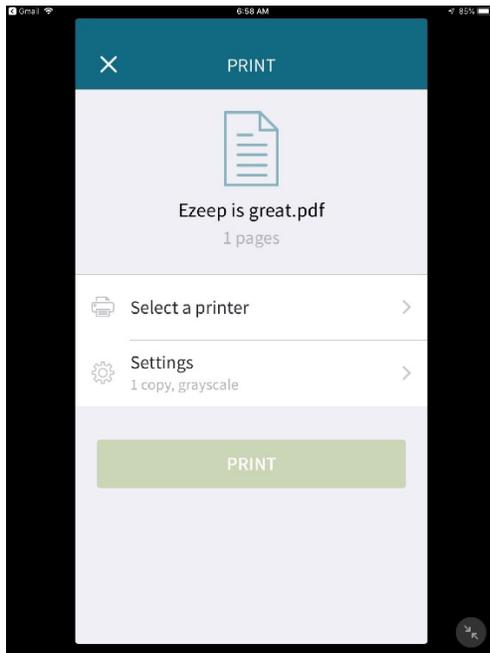


You will see the "Open In" in the top right corner and select it

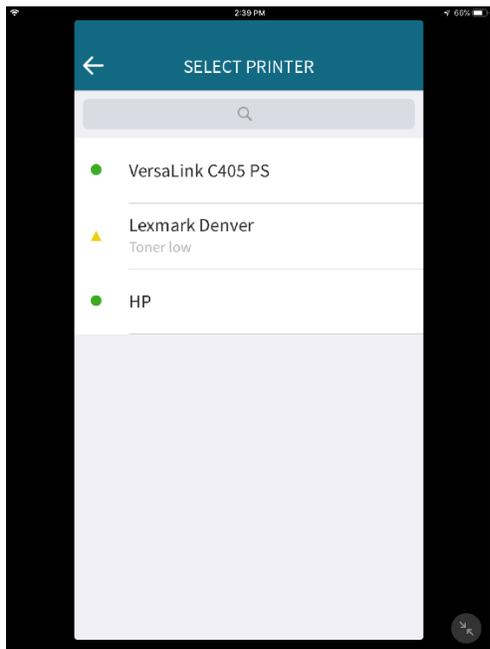


Select the Ezeep icon

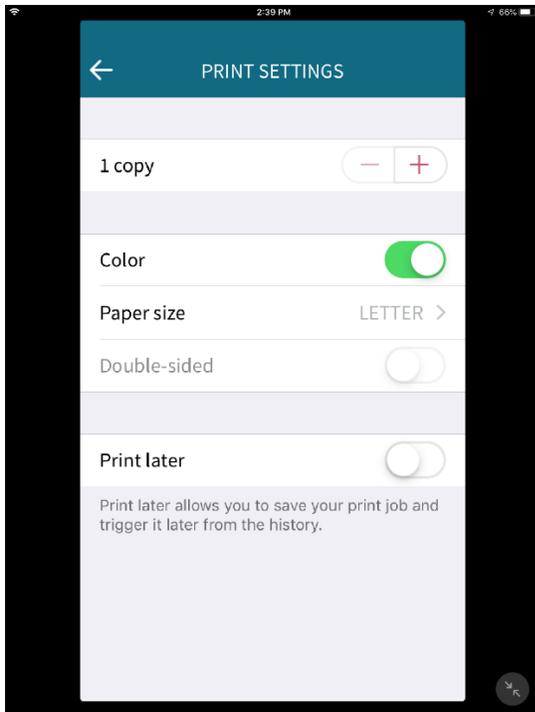
That will open the Ezeep Print dialogue



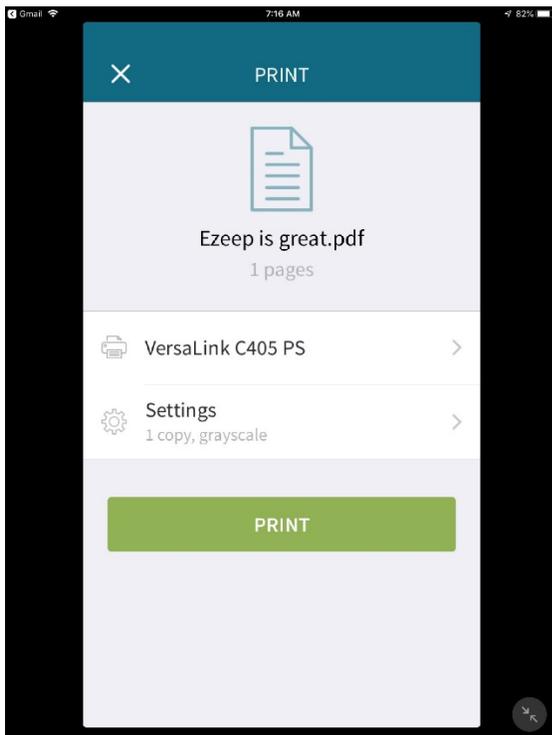
You can select your printer.



You can click on “Settings” if you’d like to change them. You can pick from how many copies, Print in color or not, paper size, etc. Then Select “Done”.



You'll click the back arrow to be back to the screen where you can select the "Print" button.



It's that easy!

Go over to the printer and get your print job.

Happy Printing!!

For tips on printing emails in iPhone and iPad check out our tutorial: <https://www.ezeep.com/print-emails-iphone-ipad/>